

Meeting #'s 250505 and 250705

☐ Check here if you are a First-Time attendee.

Nickname for Badge _____ Email Address _____

First Name _____ Last Name _____

Title _____

Airport/Company _____

Address _____

City/State-Province/Postal Code/Country _____

Primary Number _____ Cell Phone _____

Registration Fees (in U.S. funds drawn on a U.S. bank)

	On/Before 5/30/25	After 5/30/25
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Basic ASOS School (July 15-16) – Meeting #250705

(Registration fee includes two continental breakfasts, two lunches, all breaks, materials, and certificate of completion).

1. ☐ ASOS Registration. \$595..... \$695

Civil/Military Operations Workshop (July 16-18) – Meeting #250505

(Registration fee includes two continental breakfast, two lunches, Welcome reception, all breaks and all handouts).

1. ☐ AAAE member \$575..... \$675

2. ☐ Non-member \$625..... \$725

3. ☐ Federal Gov't \$450..... \$450

Attend BOTH Conference & Workshop (250505+250705)

1. ☐ AAAE member \$1,120.... \$1,320

2. ☐ Non-member \$1,170.... \$1,370

3. ☐ Federal Gov't \$995..... \$1,095

Payment Method (in U.S. funds drawn on a U.S. bank)

☐ Invoice Required: To process payment an invoice must be issued.

☐ Check: Enclosed is a check payable to AAAE.

☐ Credit Card: AAAE Staff will supply a secure payment link for credit card transactions.

Return to: AAAE, 601 Madison Street, The Barclay Building, Alexandria, VA 22314 (USA) or Fax to +1.703.797.9018 or email to AAAEmeetings@aaae.org. Photocopies of this form will be accepted. AAAE accepts registration regardless of race, religion, sexual orientation, sex, physical disability and national or ethnic origin. This includes but is not limited to admissions, employment and educational services.



Accredited Airport Executives®

This workshop is worth 9 credits in the AAAE Continuing Airport Management Education Unit (CEU) program.

☐ By selecting this checkbox, you acknowledge that in registering for and attending any AAAE event, you agree to adhere to the rules and regulations noted in AAAE's Duty of Care.



If you require any special assistance to participate or have special dietary requirements, email aaameetings@aaae.org.

Cancellation Policy: Registrations, cancellations and refund requests must be submitted in writing. All cancellation requests for registrations received on or before **Friday, June 27, 2025**, are subject to a \$125 cancellation processing fee; approved refunds will be processed after the meeting takes place. There will be no refunds of any kind after this date. Cancellations with outstanding invoices received within two weeks of the start of the conference, will require full payment on the balance due. Refunds will not be provided, and balance dues will not be forgiven for no-shows. Substitutions within the same conference will be accepted without penalties. The difference between member and non-member price will be charged if a non-member replaces a member. Substitutions will be accepted with a written request to AAAEmeetings@aaae.org. The individual substituting for the original registrant is responsible for all financial obligations (balance due; difference in fees due to membership type) associated with that substitution. For all inquiries regarding cancellations, refunds and substitutions, please contact the AAAE Meetings Department at 703.824.0500 or email AAAEmeetings@aaae.org. By submitting a completed registration form, you acknowledge that you have read and understand the cancellation policy. Please note failure to receive a confirmation letter before an event will not be grounds for a refund or credit.

HOTEL, AIRLINE, and GROUND TRANSPORTATION: For information on hotel accommodations, air and ground transportation, [visit the meeting's travel webpage](#).

NOTE: AAAE reserves the right to postpone or cancel an event if the number of registrants is insufficient; due to acts of God; or any other reason beyond AAAE's control. In this event, we will notify all registrants by email and credit the full registration fee towards another AAAE meeting, product or service. However, any costs incurred by the registrant, such as hotel cancellation or airline penalties, are the responsibility of the registrant. Confirmation letters will be emailed to attendees within two weeks of receipt of registration. However, if you have not received a confirmation email two business days prior to the meeting, and you enrolled at least two weeks prior to the meeting, please contact the AAAE Meetings Department at 703.824.0500 or email AAAEmeetings@aaae.org. Please note failure to receive a confirmation letter before an event will not be grounds for a refund.

By registering for this conference, you agree to the [Code of Conduct and Event Participant Terms and Conditions](#).

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