



## EXHIBIT CONTRACT 240803E

**Exhibit Booth Fees:** (in USD funds drawn on a U.S. bank)

Table-Top Exhibit Space with one complimentary registration  
 Additional Booth Personnel

**On/before July 5, 2024**

- \$1,800 USD
- \$450 USD

**After July 5, 2024**

- \$2,100 USD
- \$500 USD

**Packages**

Tabletop Exhibit and Continental Breakfast Co-Sponsorship Package

■ \$3,780 USD

Tabletop Exhibit and Lunch Co-Sponsorship Package

■ \$4,770 USD

Booth 1<sup>st</sup> Choice \_\_\_\_\_ Booth 2<sup>nd</sup> Choice \_\_\_\_\_ Booth 3<sup>rd</sup> Choice \_\_\_\_\_

Must be a sponsor and exhibitor to present an airport demonstration. Exhibitors receive a 25% discount on sponsorship opportunities.

**Booth Cancellation Policy:** Cancellation requests received before August 4, 2024, are subject to a 50% processing fee; there will be no refunds after this date and no-shows will be billed. All invoices are due upon receipt. For all inquiries regarding cancellations and refunds, please contact the AAE Meetings Department via email at [aaameetings@aaae.org](mailto:aaameetings@aaae.org). By signing this contract, you affirm that you comply with all CANSPAM and GDPR rules and regulations, and any personal information you receive will be handled in full compliance with these requirements.

**Payment Method:**

Please invoice me (Payment Terms: Due upon receipt)     Please charge my credit card    Total Due \$: \_\_\_\_\_

Card Number # \_\_\_\_\_ Exp. Date \_\_\_\_\_ CVV/CSV \_\_\_\_\_

Cardholder Name \_\_\_\_\_ Signature \_\_\_\_\_

**Please mail all checks to:** AAE, The Barclay Building | 601 Madison Street | Alexandria, VA 22314

**Company Contact:** (Name of person who should get all logistic emails): \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Exhibitor Directory Information:** (exactly how it should be printed in the directory)

First/Last Name \_\_\_\_\_ Title \_\_\_\_\_

Company \_\_\_\_\_ Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Telephone \_\_\_\_\_

Email \_\_\_\_\_ Website \_\_\_\_\_

**Booth Personnel:**  Check if same as above \*Complimentary Registration

1) First/Last Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

**Additional Booth Personnel:** \*\$450 early/\$500 late USD each

2) First/Last Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

**By selecting this checkbox, you acknowledge that in registering for and attending any AAE event, you agree to adhere to the rules and regulations noted in [Bird Strike Committee Duty of Care](#) and the [Event Participant Terms and Condition and Code of Conduct](#).**

**Note:** This registration information will be listed publicly. Check this box if you do **NOT** want this information shared.

If you require any special assistance to participate or have special dietary requirements, email [aaameetings@aaae.org](mailto:aaameetings@aaae.org)

**Email the completed form to:** [lisa.williams@aaae.org](mailto:lisa.williams@aaae.org). Please send your 350-character / 25-word company description and company logo (hi-res .png .jpg, or .eps file type) to [christian.escobar@aaae.org](mailto:christian.escobar@aaae.org) – **Additional questions? Call Lisa Williams at 571.560.1765.**

AAAE accepts registration regardless of race, religion, sexual orientation, sex, physical disability and national or ethnic origin. This includes but is not limited to admissions, employment, and educational services. **Additional Booth Personnel Cancellation Policy:** Registrations and cancellations must be submitted in writing. Cancellation requests received before August 4, 2024, are subject to a \$125 processing fee. There will be no refunds after this date. Substitutions will be accepted without penalties, and no-shows will be billed. For all inquiries regarding cancellations and refunds, please contact the AAE Meetings Department at 703-824-0504 or email [aaameetings@aaae.org](mailto:aaameetings@aaae.org)