GLOBAL AVIATION ISSUES CONFERENCE

NOV 11-12, 2024 🔶 RIYADH, SAUDI ARABIA

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MEETING # 241212

Nickname for Badge	Email Address	
Mr./Ms./Mrs First Name	Last Name	
Title		
Airport/Company		

Address

City/State-Province/Postal Code/Country_____

Primary Number	Cell Phone	
Registration Fees (in U.S. funds drawn on a U.S. bank) (Includes two continental breakfasts, one lunch, all refreshment breaks, the welcome reception and course materials) On or Before After 09/27 09/27	 Payment Method (in U.S. funds drawn on a U.S. bank) O Enclosed is my check payable to AAAE O Purchase Order # O Upon receipt of this form, please charge my 	
1. O IAAE Member	(check one): O AMEX O MasterCard O Visa Cardholder Name:	
O By selecting this checkbox, you acknowledge that in registering for and attending any AAAE event, you agree to adhere to the rules and regulations noted in <u>AAAE's Duty of Care.</u>	Account #:	
Accredited Airport Executives This course is worth 12 credits in the AAAE Continuing Airport Management Education Unit (CEU) program.	Signature: Photocopies of this form will be accepted. AAAE accepts registration regardless of race, religion, sexual orientation, sex, physical disability and national or ethnic origin. This includes but is not limited to admissions, employment and educational services.	
If you require any special assistance to participate or have special dietary requirements, email <u>aaaemeetings@aaae.org</u> .		

Cancellation Policy: Registrations, cancellations and refund requests must be submitted in writing. All cancellation requests for registrations received on or before **Friday**, **October 18, 2024**, are subject to a \$125 cancellation processing fee; approved refunds will be processed after the meeting takes place. There will be no refunds of any kind after this date. Cancellations with outstanding invoices received within two weeks of the start of the conference, will require full payment on the balance due. Refunds will not be provided, and balances due will not be forgiven for no-shows. Substitutions within the same conference will be accepted without penalties. The difference between member and non-member price will be charged if a non-member replaces a member. Substitutions will be accepted with a written request to <u>AAAEmeetings@aaae.org</u>. The individual substituting for the original registrant is responsible for all financial obligations (balance due; difference in fees due to membership type) associated with that substitution. For all inquiries regarding cancellations, refunds and substitutions, please contact the AAAE Meetings Department at 703.824.0504 or email <u>AAAEmeetings@aaae.org</u>. By submitting a completed registration form, you acknowledge that you have read and understand the cancellation policy. Please note failure to receive a confirmation letter before an event will not be grounds for a refund or credit.

HOTEL, AIRLINE and GROUND TRANSPORTATION: For information on hotel accommodations, air and ground transportation, visit the meeting's travel <u>webpage</u>.

NOTE: AAAE reserves the right to postpone or cancel an event if the number of registrants is insufficient; due to acts of God; or any other reason beyond AAAE's control. In this event, we will notify all registrants by email and credit the full registration fee towards another AAAE meeting, product or service. However, any costs incurred by the registrant, such as hotel cancellation or airline penalties, are the responsibility of the registrant. Confirmation letters will be emailed to attendees within two weeks of receipt of registration. However, if you have not received a confirmation email two business days prior to the meeting, and you enrolled at least two weeks prior to the meeting, please contact the AAAE Meetings Department at 703.824.0504 or email <u>AAAEmeetings@aaae.org</u>. Please note failure to receive a confirmation letter before an event will not be grounds for a refund. **By registering for this conference, you agree to the <u>AAAE's Code of Conduct and Event Participant Terms and Conditions</u>.**

Return to: AAAE • The Barclay Building • 601 Madison Street • Alexandria, VA 22314 (USA) or Fax to +1.703.797.9018 or Email aaaemeetings@aaae.org