



# AAAE Airport Certified Employee (ACE) Airport Finance Course



June 24-27, 2024 | Virtual

## REGISTRATION FORM

# 240644

☐ Check here if updated contact information has been provided.

Nickname for Badge \_\_\_\_\_ Email Address \_\_\_\_\_

Mr., Ms., or Mrs. \_\_\_\_\_ First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Title \_\_\_\_\_

Airport/Company \_\_\_\_\_

Address \_\_\_\_\_

City/State-Province/Postal Code/Country \_\_\_\_\_

Primary Phone Number \_\_\_\_\_ Cell Phone \_\_\_\_\_

### Registration Fees *(in U.S. funds drawn on a U.S. bank)*

(Includes four continental breakfasts, four lunches, refreshment breaks, one reception and all handouts. The optional exam is included with the ACE Airport Finance Program Fee)

- ☐ **All Attendees** Training Course only\* \$1,300  
\*For those already enrolled in the ACE Finance Program
- ☐ **All Attendees** Training Course + ACE Finance Program Fee \$1,710
- ☐ **Active Military/Fed Govt Training Course Only\*** \$1,100  
\*For those already enrolled in the ACE Finance Program
- ☐ **Active Military/Fed Govt Training Course + ACE Finance Program Fee** \$1,510

### Payment Method

- ☐ Enclosed is my check payable to AAAE
- ☐ **Purchase Order #** \_\_\_\_\_
- ☐ Upon receipt of this form, please charge my  
☐ AMEX ☐ MasterCard ☐ Visa

Cardholder Name: \_\_\_\_\_


Account #: \_\_\_\_\_

Exp. Date: \_\_\_\_\_

Signature: \_\_\_\_\_

*Photocopies of this form will be accepted. AAAE accepts registration regardless of race, religion, sexual orientation, sex, physical disability and national or ethnic origin. This includes but is not limited to admissions, employment and educational services.*

**AAAE Accredited Airport Executives®**  
Each workshop is worth 24 credits in the AAAE continuing Airport Management Education Unit (CEU)

 If you require any special assistance to participate or have special requirements, email [Training@aaae.org](mailto:Training@aaae.org)

**Cancellation Policy:** Registrations and cancellations must be submitted in writing. Cancellation requests received on or before **December 1, 2023**, are subject to a \$125 processing fee and will be processed after the meeting takes place. There will be no refunds after this date. Substitutions will be accepted without penalties and no-shows will be billed. For all inquiries regarding cancellations and refunds, please contact the AAAE Training Department at +1.703.797.9009 or email [Training@aaae.org](mailto:Training@aaae.org). By submitting a completed registration form, you acknowledge that you have read and understand the cancellation policy.

**NOTE:** AAAE reserves the right to cancel this program if the number of registrants is insufficient. In this event, we will notify all registrants and refund the registration fee in full. However, any costs incurred by the registrant, such as hotel cancellation or airline penalties, are the responsibility of the registrant. Confirmation letters will be emailed to attendees within two weeks of receipt of registration. If you have not received a confirmation letter via email two business days prior to the meeting, and you enrolled at least two weeks prior to the meeting, please contact the AAAE Training Department at +1.703.797.9009. Non-receipt of the confirmation letter before the meeting is not justification for seeking a refund.

**Photo/Video Disclaimer:** By registering for and attending any AAAE event, you agree that your image may be used at any time, without further notification, for printed materials, web sites, social media and other marketing purposes.

**Return to: AAAE • The Barclay Building • 601 Madison Street • Alexandria, VA 22314 (USA)**  
or Fax to 703.820.1395 or email [Training@aaae.org](mailto:Training@aaae.org)